

**Town of Tolland, MA
Building Department**

**Modular Homes and Buildings
Application for Building Permit**

The following requirements must be fulfilled in addition to all other Town of Tolland Building Permit Application requirements and checklists.

1. Prior to Permit Issue: Obtain

- a.) Town of Tolland Application for Building Permit signed by Construction Supervisor (per Mass. Building Code 3508.I.I)
- b.) Letter of Certification for the Installer (per 3508.I.I may be Certified Supervisor's License of record)
- c.) Modular Building Manufacturer's plans with cover sheet bearing:
 - 1) Third party approval stamp
 - 2) Massachusetts licensed architect or engineer's seal or registration on every page and plan (2 sets)
 - 3) Board of Building Regulations and Standards (BBRS) stamp of Approval (cover sheet only)
- f.) Plans for any exterior site-built additions including garage, breezeways, decks and porches, etc.
- g.) Modular Building Manufacturers site installation or set manual (or approved drawings detailing *EXACTLY* how the building is to be attached to the foundation, supports, girders, and to other boxes)

2. On Day of Delivery

- a.) Hoister's License
- b.) Set Crew Supervisor name and certificate.

3. Required Progress Inspections

- a) Required site and foundation inspections (see *Town of Tolland Required Inspections*).
- b) Modular "units": upon arrival at the site inspection for BBRS labels and data plate as located on the approved plan; visual inspection for damage or obvious non-compliance with Building Code.
- c) Initial placement of modular building: inspection for attachments to be in compliance with the installation manual or approved connection drawings; additional inspection for obvious damage or non-compliance with Building Code.